

Arts and Sciences Chairs' Council
Monday, October 3, 2022
1-2:30 p.m.
Old Main Colloquium

MINUTES

Present: Bruce Mattingly, Vincent DeTuri, Jennifer McNamara (for Martine Barnaby), Tricia Conklin, Gregory Phelan, Paul van der Veur, Benjamin Wilson, Matthew Lessig, Chris Badurek, Gayle Gleason, Kevin Sheets, Alexander Balas, David Dickerson, Codruta Temple, Deena Conley, Andrew Fitz-Gibbon, Mary McGuire, Craig Foster, Sharon Steadman

Administrative Update

- Half of the faculty searches were posted; the other half are in the pipeline
- Decisions on capital equipment requests should have been sent out, if you don't have a decision follow up with Bruce
- Bruce will distribute DSI recommendations tomorrow; there is less money to distribute
 - Pushing money toward inequity adjustments and less for merit
 - All the DSI is going to faculty

Associate Dean's Report

- Progress Survey is open until October 9 – please encourage faculty to submit something
- Fellowship awards – Goldwater, Boren, Udall
 - Vince sent follow up email

Assistant Dean's Report

- Faculty interested in teaching CAP courses should reach out to Mary

Old Business

Textbook orders – Bruce talked with Anthony

- Student ordering system during COVID with a new vendor in Fall
- Acknowledgement that the service is not acceptable and the blame is on the vendor
- Concerns that students change schedule during add/drop
- Bookstore would not let students delete order
- We are an “opt-in” campus and most are “opt-out”

Open Discussion

- Is an outside person necessary for search committees? – yes, if DFF; no, if other
- Concern about title of courses
 - How are titles generated on the course schedule? – In PSY the titles are different for the same course and are sometimes nonsensical
 - Do these titles show on the transcript? – no, only in the schedule

Deadlines and Announcements

October 3: Nominations for Brooks Dedicated Teaching Award due to FDC

October 3: DPC recommendations on second-year reappointments due to department chairs
October 4: Sabbatical leave applications due to department chairs
October 17: Chair recommendations on second-year reappointments due to subschool personnel
October 18: Chair recommendations on sabbatical leaves due to dean
October 24: Nominations for Tenure-Track Excellence in Teaching Award due to FDC